



**KENNEBEC VALLEY YMCA
APPLICATION FOR EMPLOYMENT**

The Kennebec Valley YMCA is an ADA/EOE Employer.
Prospective employees will receive consideration without discrimination
because of race, color, sex, age, national origin, handicap or veteran status.

PERSONAL:

Last Name: _____ Middle Initial: _____ First Name: _____

Street Address: _____ Phone: _____

Have you ever applied for employment with us? Yes No If yes: Month & Year: _____ Position: _____

Position Desired: _____ Are you available for full-time work? Yes No Pay Expected: _____

Hours you are available: _____ Willing to work overtime? Yes No

Date you can begin working? _____ Are you employed now? Yes No If so, can we contact your employer? Yes No

Have you ever been convicted of a felony or misdemeanor? (Other than parking fines) If yes, please specify:

Other special training/Skills/Certifications: _____

EDUCATION:

School	Name/Location	Course of Study	# of years completed	Did you graduate?	Degree or Diploma
Graduate					
College					
Business/Trade					
High School					

EMPLOYMENT: (Start with your present or most recent employer)

Company Name: _____ Phone: (____) _____

Address: _____ State: _____ Zip: _____

Name and Title of Supervisor: _____ Employment Date Range: _____ Rate of Pay: \$ _____

Description of Work: _____

Company Name: _____ Phone: (____) _____

Address: _____ State: _____ Zip: _____

Name and Title of Supervisor: _____ Employment Date Range: _____ Rate of Pay: \$ _____

Description of Work: _____

Company Name: _____ Phone: (____) _____

Address: _____ State: _____ Zip: _____

Name and Title of Supervisor: _____ Employment Date Range: _____ Rate of Pay: \$ _____

Description of Work: _____

*We will contact the employers listed on the previous page unless you indicate those you do not want us to contact:

Name & Title: _____ Number: _____

Reason: _____

REFERENCES: Give 3 persons not related to you, whom you have known at least 1 year.

Name	Address	Phone	Years Acquainted
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

In case of emergency notify: Name _____ Address _____ Phone _____

I authorize investigation of all statements in the application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employer is for no definite period and may, regardless of the date of payment, of my wages and salary, be terminated at any time without any previous notice.

DATE: _____

SIGNATURE: _____

PLEASE READ BEFORE SIGNING

We appreciate your interest in a position with the Kennebec Valley YMCA. If you have questions about making the following statement, please ask the interviewer to explain.

STATEMENT OF APPLICANT

In the Kennebec Valley YMCA's effort to attract the highest quality staff, I have been advised that as a part of the application process for employment with the Kennebec Valley YMCA, an extensive inquiry will be made concerning my prior employment, activities, character and health, and I fully consent to and authorize all such inquiries.

In the event of my employment by the Kennebec Valley YMCA, I will comply with all policies set forth in the personnel manual and with other policies established from time to time by the organization. I understand that my initial employment is contingent upon receipt of a report of a current physical examination made of me by a licensed physician showing me to be in good health and free of contagious disease. Additionally, I authorize the Kennebec Valley YMCA to request my employment record from any former employer(s). I further understand those inquiries may be made concerning background, my experience, prior employment and myself. Inquiries or requests may be made by you, or your representatives, to any governmental agency. Including law enforcement agencies or departments, or any other party with a legal and proper interest. I hereby waive any right to claim that any request or investigation is an invasion of my privacy. Since they are made with my consent and it is in my interest that I be considered for employment.

I certify that all statements made by me on the application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of facts would exclude my being considered for employment, or after employment, would be cause for termination of employment with the Kennebec Valley YMCA.

I understand and agree that if I am employed, there is no contract period for employment and employment would be solely on "employment at will" giving either me or the Kennebec Valley YMCA the right to terminate my employment at any time without liability or obligation except for my regular pay through date of termination and any earned vacation time.

I hereby acknowledge that I have read and understood the above statement and that I voluntarily sign this application.

Signature of Applicant

Date